

**Ohio Department of Education  
School Bus Driver Medical Examination Form  
T-8 Form Instructions - for use beginning in FY04**

Please type or print clearly in ball point pen and ensure that all copies are legible

**SCHOOL BUS OWNER INSTRUCTIONS:**

These instructions and the form have been revised to conform with the new ODE web-based data entry system. Each employer will still need to provide a paper form to the physician for the documentation of the school bus driver physical. Those forms will be returned to the employer, and information on the results of the physical must be entered by the district into the web-based system.

Each driver must have passed a physical prior to September 1 of the new school year, and the information must have been entered into the system and officially submitted. Failure to submit that data will result in notification to the employer of a driver's invalid status resulting of non-compliance with OAC 3301-83-06 and 3301-83-07.

**Prior to the Medical Examination:**

Enter the driver/applicant name and date of birth on the top right of page 3.

**Do not remove this page.** It will be removed and retained by the physician following the examination.

Have the driver/applicant complete Section A on page 4 and sign (Driver/Applicant).

Complete Section B on page 4. This information is for your records, and to verify driver information upon data entry.

Schedule the examination and advise the driver/applicant of date and time.

Remove page 1 of the instructions and retain until after the medical examination.

Give the remaining pages to the physician for use in the examination.

**Following the Medical Examination:**

Ensure that pages 4, and 5 have been returned to you by the driver/applicant.

(Pages 2 and 3 should have been retained by the examining physician.)

Review the form to ensure the physician's signature and results are legible on all pages.

Ensure that all captions have been completed and are legible on all pages.

When the driver/applicant has

1. Passed the medical examination,
2. Provided an abstract driver record,
3. and has provided a copy of the pre-service training certificate,

--THEN--

4. Sign and date Section C on page 4.
5. Enter the data in the ODE web-based system.

Special instructions for contractors: You will need to provide a copy of the completed physical to the school district you provide services for. You may also be required to submit a copy of the physical to the department of public safety.